

Configure e-mail and message security in Outlook Web Access (OWA) 2003

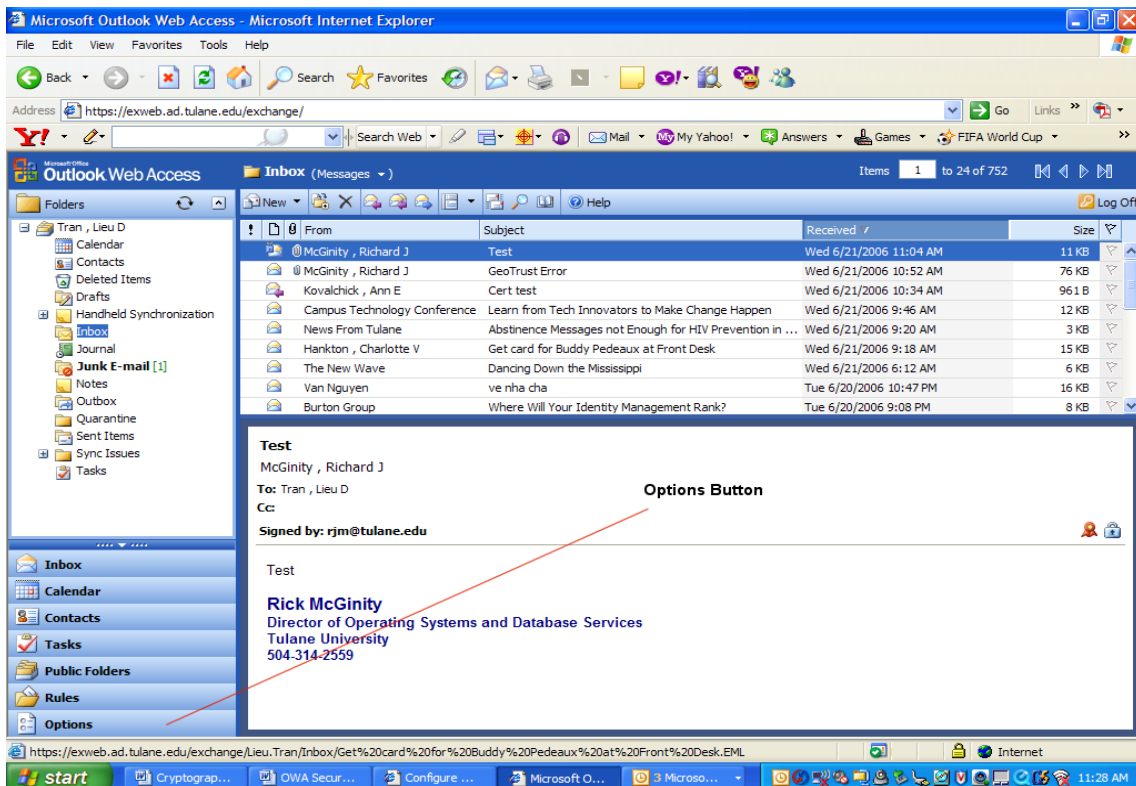
After installing the Digital Certificate you will now need to configure Outlook Web Access (OWA) to use the new message security features.

In Outlook Web Access you will need to install the S/MIME control by downloading it to the computer that you are using to browse. These features include:

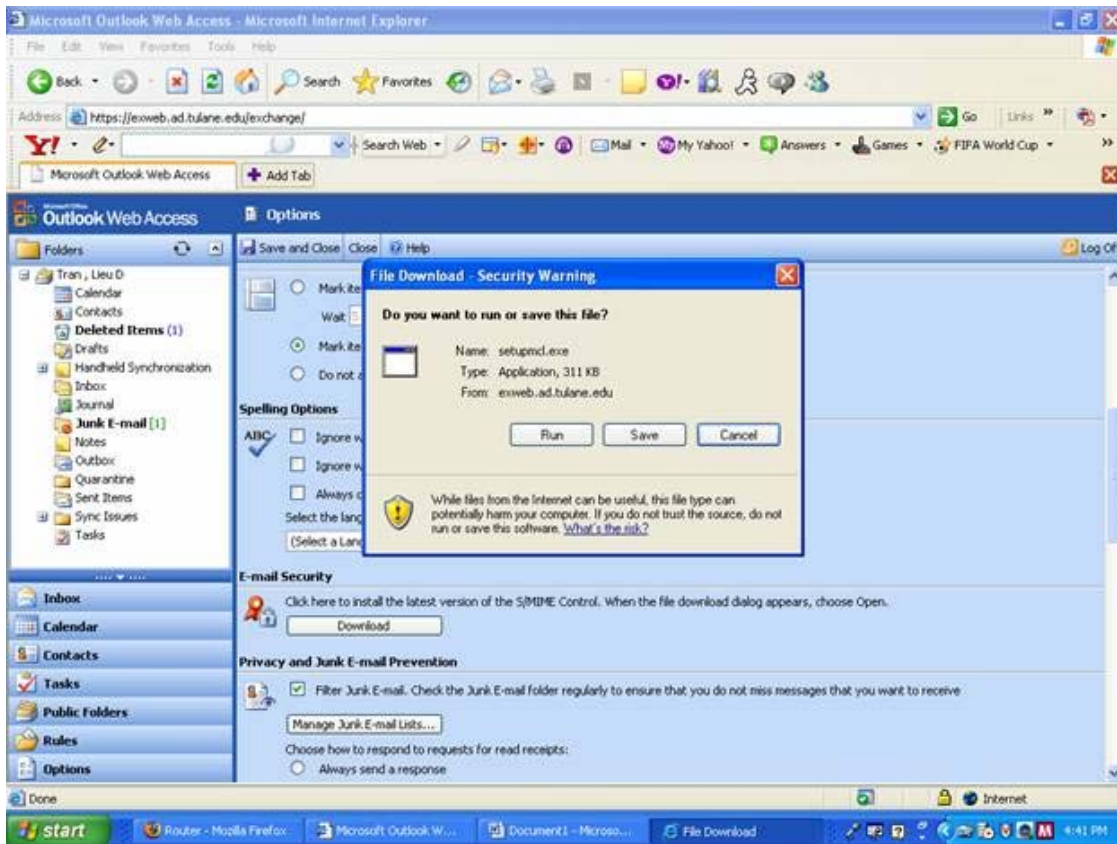
- Message encryption
- Message signing

In order to configure Outlook 2003 to use the new message security settings please follow these steps:

1. Open Internet Explorer.
2. Type <http://exweb.ad.tulane.edu/exchange> in the address field and press Enter.
3. Type the user name and password in the dialog box.
4. In the Navigation Pane, click Options.

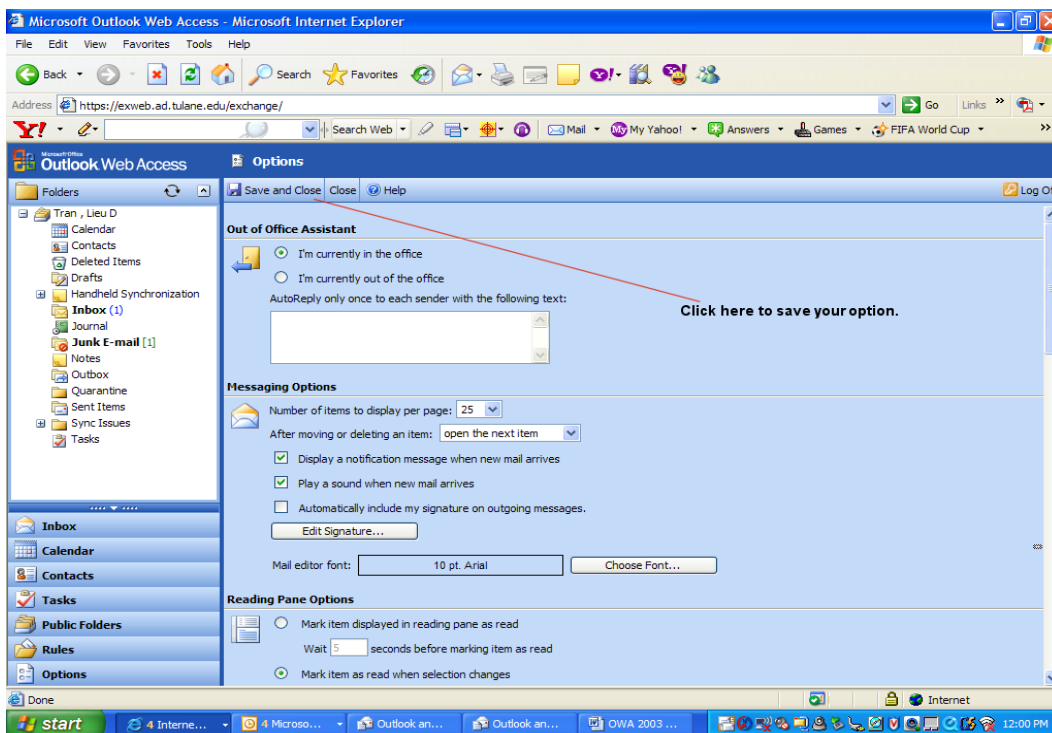


5. In the Options page, under E-Mail Security, click Download.



6. If a File Download message appears, click Open. If a security warnings appears, click Yes.

7. Click on Save and Close (on the top left corner of the Options screen).



Compose a new message (CTRL+N) or reply to any message (CTRL+R). Notice that 2 new buttons are now visible:

- The Encryption button
- The Message Digital Signature button

